



Job Description and Person Specification - Cleaner

Cleaning Areas:

Classrooms, Staff Room, Library, Corridors, Entrance Hall.

- dust sills, skirting, shelves etc
- clean working surfaces and sink
- sweep floors, wash as necessary
- vacuum carpets/clean carpets
- spray/buff/polish floors
- wipe/clean marks from doors, walls, furniture etc

Toilets

- clean and disinfect bowls
- clean toilet seats
- clean sinks
- clean/wash floors
- wipe other surfaces, tiles, mirrors

During the school holiday periods you may be required to work the 10 hours a week in longer shifts in consultation with the caretaker.

Personal Qualities

- Willingness to clean any area of the school as requested by the Caretaker and/or the Headteacher.
- Willingness to deal with all types of cleaning.
- Willingness to take personal responsibility for the standard of work carried out.
- Willingness to take part in further training and development opportunities offered by the school and county, to further knowledge.
- Willingness to maintain confidentiality on all school matters.

Practical Skills

- Ability to understand and comply with work instructions.
- Able to follow manufacturers' instructions with regard to cleaning chemical usage.
- Work effectively and supportively as a member of the school team.
- Work in an organised and methodical manner.