



CARETAKER

PERSON SPECIFICATION

The post holder should have the following experience, skills and qualities:

EXPERIENCE AND SKILLS

ESSENTIAL	DESIRABLE
<ul style="list-style-type: none">• Strong and effective interpersonal skills.• Good organisational ability, including to prioritise and programme work on the site.• Good oral and written communication skills.• The ability to lead and manage other members of the team.• Understanding of importance of cleanliness and hygiene	<ul style="list-style-type: none">• DIY/Handy person skills.• A working knowledge of Health and Safety processes/legislation.• Experience and appreciation of site security issues.• Financial awareness including the ability to deliver good quality results whilst working with budget limits.• Cleaning experience and the ability to deliver high quality standards of cleanliness• Skills and experience in decorating.

QUALITIES

ESSENTIAL
<ul style="list-style-type: none">• Enthusiasm, energy and confidence.• The ability to foster good relationships with pupils, staff, community users and external school contacts.• The ability to respond to changing school and community priorities in a positive and sensitive manner.• The ability to work autonomously on the school site and taking responsibility for decisions where appropriate.• Taking pride in and achieving high standards in the quality of the school environment.

The working week consists of 27 hours worked as a split shift to facilitate the opening of the school for cleaning in the morning and the locking up of the school following evening cleaning. There is some flexibility within these hours, in agreement with the Headteacher.